

GAZEBO - RULES & REGULATIONS

Permit Number (Completed by Village)

THIS HANDOUT IS ONLY A GUIDE, ALL APPLICABLE VILLAGE CODE AND LAND DEVELOPMENT CODE ORDINANCES APPLY. A SIGNATURE BELOW INDICATES YOUR UNDERSTANDING OF EACH VILLAGE OF ORLAND PARK REQUIREMENT LISTED BELOW. THIS FORM MUST BE COMPLETED BEFORE YOUR PERMIT CAN BE SUBMITTED AND ISSUED. CALL J.U.L.I.E BEFORE YOU DIG 811.

Applies to:

- All Gazebo Installations

Permit Fees: (Found in Village Code, Title 5, Chapter 2)

- \$60

Conditions of Approval:

- A legible copy of your Plat of Survey is required.
- Gazebos are to be a minimum of 5 feet from side and rear lot lines.
- Gazebos are not allowed on easements.
- Indicate on the survey exactly where the gazebo will be located. Include distance from the side and rear lot lines.
- If electric is being installed, an electrical permit is required. Electric permit fee is \$60.00.
- Maximum height of a gazebo is 13 feet.
- A sketch of the gazebo is required, showing size, location of posts, type of materials to be used, rafters, etc.
- A minimum number of post holes are required to support 70 lbs. psf (per square foot), live and dead loads, for the roof & floor. Post hole inspection required. 24 Hr notice is required.
- Concrete post holes to be a minimum of 42 inches below grade. Post holes to be sized as follows: (8 inches = 1,047 lbs., 10 inches = 1,632 lbs., and 12 inches = 2,356 lbs.)
- Handrail required for all stairs with three or more risers. Handrail must be grippable and not greater than 2 inches in diameter.
- Open stair risers are not permitted if open space is greater than 4 inches.
- The maximum clear spacing between guardrails or balusters is 4 inches.
- Maximum lot coverage is limited for each Zoning District. See [Village Land Development Code](#).

Required Inspections:

A Post Hole Inspection and Final Building Inspection are required.

1. Inspection requests can be faxed to (708) 403-6215, submitted online using the [Online Inspection Request Form](#), emailed to developmentservices@orlandpark.org or submitted in person to the Development Services Department.
2. Inspection requests cannot be taken over the phone and cannot be taken for same day inspections.
3. Inspection requests must be submitted by 4pm to schedule for the next business day.
4. Inspection requests submitted on a Friday after 4PM or on Saturday or Sunday will be scheduled the following Tuesday.

The undersigned hereby applies to the Development Services Department of the Village of Orland Park, IL for a permit to erect, alter, construct, or enlarge the structure or part thereof herein described, and if granted the permit applied for I will comply with all requirements of the village ordinances relating thereto and pay the fees required by such ordinances. I have read and understand terms, conditions and requirements listed on this handout.

Print Applicant Name

Signature of Applicant

Date