



**ORLAND
PARK**

DEVELOPMENT SERVICES DEPARTMENT

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Vending Machine License Application

ALL LICENSES ARE VALID JANUARY 1 – DECEMBER 31

Vending machine means any mechanical, electric or electronic, self-service device which, upon insertion of money, tokens or any other form of payment, dispenses a product.

Refer to Amusement Device Operator's License Application for Amusement Devices

VENDING MACHINE COMPANY/SERVICER INFORMATION:

NAME: _____ PHONE #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____

LIST EACH VENDING MACHINE (use additional sheet to list more than 3 machines):

Where machine will be located: Business: _____

Address: _____

Product Dispensing _____ Price charged _____

Annual license paid by: Business Servicer Machine located: Indoor Outdoor

All machines located at the same address

Where machine will be located: Business: _____

Address: _____

Product Dispensing _____ Price charged _____

Annual license paid by: Business Servicer Machine located: Indoor Outdoor

Where machine will be located: Business: _____

Address: _____

Product Dispensing _____ Price charged _____

Annual license paid by: Business Servicer Machine located: Indoor Outdoor

Print name of applicant

Signature of applicant

Date

Regulation of Orland Park Outdoor Vending Machines

NOTE: Site plan showing location of outdoor machine(s) must be submitted with application.

All outdoor vending machines should apply for a license through the Building Department using the same process as existing vending machines.

Newspaper racks, phones and automated teller machines (ATMs) are not considered outdoor vending.

Orland Park prefers that vending machines be located inside existing buildings. Outdoor Vending Machine Applications must demonstrate the following for approval:

1. Vending machines shall be located to minimize visibility to the street. The back of the vending machine shall be positioned against a building wall or exterior masonry screen wall.
2. Location shall be coordinated with architecture of the building as to not cover up windows, landscape planters and/or decorative trim.
3. No outdoor vending machines shall be placed in a location so as to impede pedestrian access, block parking areas or create an unsafe condition. A minimum of 36" of clearance is required for all pedestrian ways in front of a vending machine.
4. Public access to outdoor vending machines shall meet the State of Illinois and Federal ADA accessibility requirements.
5. Outdoor vending machines should be externally illuminated for security. Internal illumination of the sign portion of the vending machine is prohibited. The product display area of the vending machine may be internally illuminated as long as it does not appear as advertising.
6. Outdoor vending machine installations that require new electrical or plumbing require a building permit.
7. A maximum of two vending machines are permitted for businesses with exterior property frontages of up to one hundred (100'). No more than three (3) outdoor vending machines are permitted per any location.
8. Outdoor vending machines shall not be installed in public way or immediately adjacent to public way so as to require customers to stand in public way to use machine.
9. Outdoor vending machines shall not be located adjacent to any wall that is lower than the height of the machine
10. All outdoor vending machines selling entertainment media must comply with 'adult use' business and zoning regulations.

If the petitioner cannot comply with the above standards, an outdoor vending permit will not be issued.