



**ORLAND  
PARK**

DEVELOPMENT SERVICES DEPARTMENT  
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PERMIT # \_\_\_\_\_

**APPLICATION FOR SIGN PERMIT**

Applicant hereby certifies to the correctness of the information below and agrees to conform to all regulations of Article 6, Part 3, Section 6-307 SIGNS of the Village of Orland Park Land Development Code.

ADDRESS OF SIGN WORK \_\_\_\_\_

NAME OF OWNER/TENANT \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS OF OWNER/TENANT \_\_\_\_\_

SIGN CONTRACTOR \_\_\_\_\_

SIGN CONTRACTOR'S ADDRESS \_\_\_\_\_

SIGN CONTRACTOR'S PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

SUPERVISING ELECTRICIAN \_\_\_\_\_ LIC. CITY \_\_\_\_\_ LIC# \_\_\_\_\_

**TYPE of SIGN**

GROUND or WALL COST OF CONSTRUCTION \$ \_\_\_\_\_

ILLUMINATED or NON-ILLUMINATED

BUSINESS or VACANT PROPERTY or INDUSTRIAL or RESIDENTIAL

**SIZE:** Horizontal \_\_\_\_\_ Vertical \_\_\_\_\_ Total Area (Square Feet) \_\_\_\_\_

**REQUIREMENTS WITH APPLICATION**

**GROUND SIGN:**

- 1) Site Plan showing location of proposed sign;
- 2) Drawing of sign showing (a) sign language, (b) dimensions of sign including height of sign from ground level, (c) pole cover or skirt (to be at least 30% of sign width);
- 3) Landscaping - See page 2 for requirements.

**WALL SIGN:**

- 1) Drawing of sign showing (a) sign language, (b) dimensions of sign, (c) location of sign on building elevation, (d) height and width of building elevation

**Additional Information** \_\_\_\_\_

Printed Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

VILLAGE USE:

Code Official Reviewer \_\_\_\_\_ FEE \$ \_\_\_\_\_

# SIGNAGE LANDSCAPE REQUIREMENTS

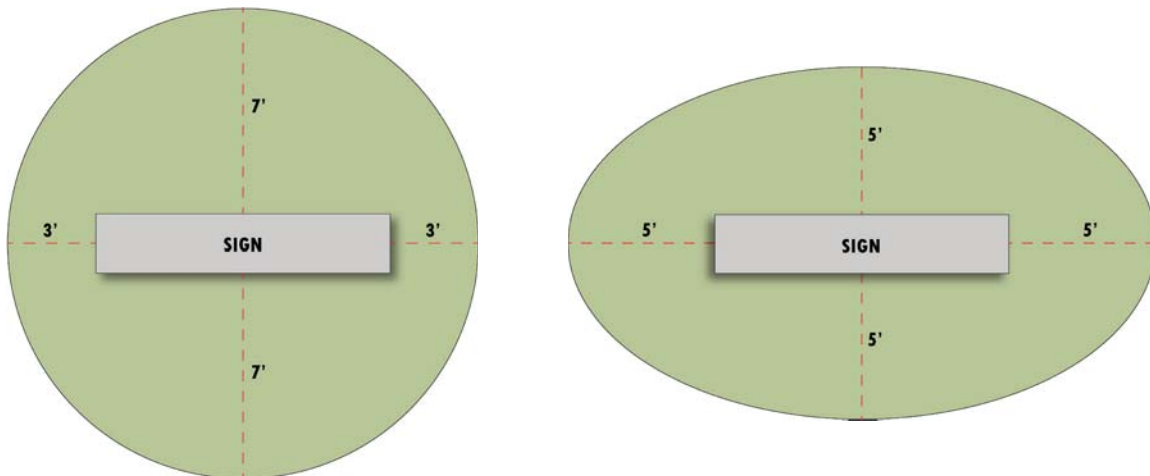
## SECTION 6-305.D.7 Signage Landscape



VILLAGE OF ORLAND PARK  
DEVELOPMENT SERVICES DEPARTMENT

### Signage landscaping shall include all of the following:

- A minimum five (5) foot wide on average landscape planting bed shall be installed around the entire base of all new permanent ground signs, or existing ground signs where the external structure is modified, as determined by the Development Services Department.
- A minimum of fifty percent (50%) of the area of the landscape bed around a ground sign shall be occupied by vegetation. Vegetation should have year-round interest and should include shrubs, ornamental grasses and perennials; turf grass is not permitted. Plantings should be large enough to cover or soften the base of the sign without blocking the sign copy. All planting beds shall be mulched with 3" of organic mulch.
- A landscape plan for ground signs, which will be reviewed administratively, shall be submitted with the associated sign permit. Such plans shall only be required to comply with landscape plan requirements listed in Section 6-305.E.2.a through Section 6-305.E.2.f, or as determined by the Development Services Department. **(SEE BELOW)**
- All landscaping shall conform to requirements listed in Section 6-104.E Clear Sight Triangles at Street Intersections and Section 6-307 Signs.



### Landscape Planting Bed Examples

*Examples only; these do not represent the only possible configurations.*

### Landscape Plans for signage areas as defined in 6-305.D.7 shall include the following:

- Landscape Architect / Designer's name, address, and telephone number;
- Petitioner's name and name of development;
- Scale, north arrow, date of preparation and revision dates;
- Location, quantity, size, and type of existing on-site naturalized landscaping to be retained, including a tree survey, if applicable;
- A proposed plant material list that includes botanical name, common name, caliper/height and pot size; and
- The location, quantity, size and type of all proposed plant materials and species, and quantities for all seed mixes, including tree mitigation plantings, showing the relationship of plant materials to other site features such as utilities and easements. Plants depicted on the plan should be represented at two-third (2/3) mature plant width.