



Development Services Department

14700 Ravinia Avenue • Orland Park, Illinois 60462

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ZONING PERMIT - USE VERIFICATION

Permit Number (Completed by Village)

The Freedom of Information Act (FOIA)

Any information provided on this form is subject to the Freedom of Information Act and may be released as part of a document request. If you do not want personal information released to the public, please provide alternative contact information or clearly note that it is personal/private contact information.

General Information

Please read and answer all questions below. Entire form must be complete. If Applying for Zoning Permit ONLY - \$11 fee required at time of submittal.

| Part I | General Information | Part II | Property Information |
|--------------------------|---|------------------------------|----------------------|
| Application Date | | Job Address | |
| Please Check One | New Construction Existing Building | Subdivision/Center Name | |
| Name of Business | | Lot/Space/Unit | |
| Existing Use of Building | | Property Index Number(s) PIN | |
| Proposed Use of Building | | Total Space Area (SF) | |

| Part III | Applicant and Property Contact Information | |
|-----------------------|--|----------------|
| Applicant | Business Address | Business Phone |
| | Business Email | |
| Property Owner | Business Address | Business Phone |
| | Business Email | |

| Part IV | Description of Project |
|---------|---|
| | Describe the project, including the location, nature, and scope of the proposed work. |

Please check all that apply, if yes please explain in project description above:

| Yes | No | Question |
|-----|----|---|
| | | Are any exterior changes proposed to the existing building, to the site or to the landscaping? <i>If yes, additional planning approvals may be required.</i> |
| | | Are any hazardous or toxic chemicals stored on site? |
| | | Will any vehicles be stored or kept on site? |
| | | Are any auto repair services provided? |
| | | Are any auto sales conducted? |
| | | Is there warehouse storage? |
| | | Will there be outdoor storage? |
| | | Will there be outdoor seating? |
| | | Are any business operations conducted outdoors? |

| Part V | Applicant |
|---|----------------------------------|
| <p><i>It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Land Development Code or by other ordinances, codes, or regulations of Village of Orland Park. It is further understood that unless a substantial project start is made within six (6) months, and unless substantial progress is made within one (1) year, and unless construction is completed within two (2) years from the date of issuance of this permit (unless this period should be extended upon such application being received from the applicant) this permit shall become null and void.</i></p> | |
| Print Applicant Name | Signature of Applicant Date |

| Part VI | Village Review | STAFF USE ONLY |
|--|---|---|
| Existing Zoning | Proposed Land Use | Permitted Not Permitted Permitted with Additional Approval: |
| <input type="checkbox"/> Approved _____ <input type="checkbox"/> Denied _____ | Notes: This permit is for Land Use Verification ONLY. | |
| Print Planning Official Name | Signature of Planning Official | Date |

Additional forms or handouts may be required.